

ENTRANCE TO WCCC RIVERVIEW HALL



ENTRANCE SIGNAGE



STUDENT SELF SERVICES KIOSK



FLOOR DECALS

HOW TO WEAR A CLOTH FACE MASK



Do's

- ✓ Thoroughly wash hands with soap and water for at least 20 seconds before touching the face covering.
- ✓ Check the face covering for any tears or holes.
- ✓ Cover your mouth, nose, and chin.
- ✓ Adjust the mask without leaving gaps on the side.
- ✓ Avoid touching the mask once on your face.
- ✓ Use the straps to remove the mask.
- ✓ Keep the mask away from you or any surface when removing it.
- ✓ Wash the cloth face covering, regularly.

Source: World Health Organization

FLOOR DECAL SOCIAL DISTANCING



RIVERVIEW DINING FLOOR DECAL



Handwashing

Proper hygiene can stop the spread of the virus.

- 1. Wet your hands before applying soap.**
- 2. Rub soap all over the palms, backs of your hands, including between the fingers and fingernails, and wrists.**
- 3. Wash your hands and wrists for at least 20 seconds. Hum happy birthday.**
- 4. Wipe your hands dry with a clean paper towel.**



Thank you for doing your part!

KEEP OUR WORKPLACE SAFE POSTERS/WALL MURALS



Keep Our Workplace Safe.

Community Commitment

To ensure the health, safety, and wellbeing of all, we need to start working differently and we must work together. We make the commitment to:

- take care of our community and each other
- read and understand all communications
- self-certify your health daily
- follow the processes and guidelines for social distancing
- participate in cleaning and disinfecting your work areas
- practice proper handwashing and sanitizing
- Cough and sneeze into tissues or your elbow
- Ask questions and focus on your health

Your Health in Mind

Your health is our top priority as we prepare to return to our workplaces. Following guidance from the US CDC and the Maine CDC, we've developed several resources including a care kit, training, processes and communications.

Workstation and Office Cleaning

Regular workstation cleaning helps to reduce germs. Please clean workstations throughout the day with cleaning wipes. At the beginning and end of each day, please wipe down your desk and equipment.

Common areas will be cleaned daily. Please make sure common areas are free of clutter.



What We've Done

To ensure you return to a safe work environment, we've implemented the following:

- Cleaned and disinfected all workstations, accessible offices, common spaces, classrooms, hallways, and residence hall areas.
- Instituted daily cleaning procedures for accessible areas and areas used by staff.
- Established hand sanitizer stations throughout buildings.
- Implemented social distancing.
- Designed measures to control the flow of people entering and exiting the buildings.
- Designed materials that illustrate and designate social distancing.

Handwashing



Regular hand washing is one of the best ways to prevent the spread of germs.

CDC recommends washing hands often with soap and water for 20 seconds.

Handsanitizing

In high traffic areas where employees will not have access to soap and water, hand sanitizer stations can be found throughout the building.



Self-Certify Survey



If you have symptoms, do not come to work. Prior to starting the workday or entering the building, all employees will complete a COVID-19 daily survey that includes symptom, travel, and temperature.

Social Distancing

Workstations and office areas continue to be evaluated to ensure social distancing of 6 feet.



Cloth Face Mask

Cloth face masks are required:

- when in a college building and common space.
- when outside of a college building and social distancing is not possible.



Face Shields Masks

Face shields may be required to supplement social distancing and for specific employees and activities.



Breaks and Meals



Riverview Hall dining has limited access. The employee lounge is accessible, but we ask that you clean items you've used or touched (microwave, fridge, copier, and mail machine). Following social distancing guidelines, capacity is limited to two individuals in the employee lounge.

Symptoms at Work

If you experience symptoms at work.



- Notify supervisor immediately and leave campus, if safe to do so. If not, leave campus and call supervisor.
- If you are not able to leave campus, please go to the designated room(s) and follow the information located by the phone.



Stay home if...

• **You have COVID-19 symptoms or are feeling sick.**

• **You have a sick family member at home.**



Washington County
Community College
Calais, Maine
Discover Choices • Create Success

How to Safely Wear a Cloth Face Mask



Do's

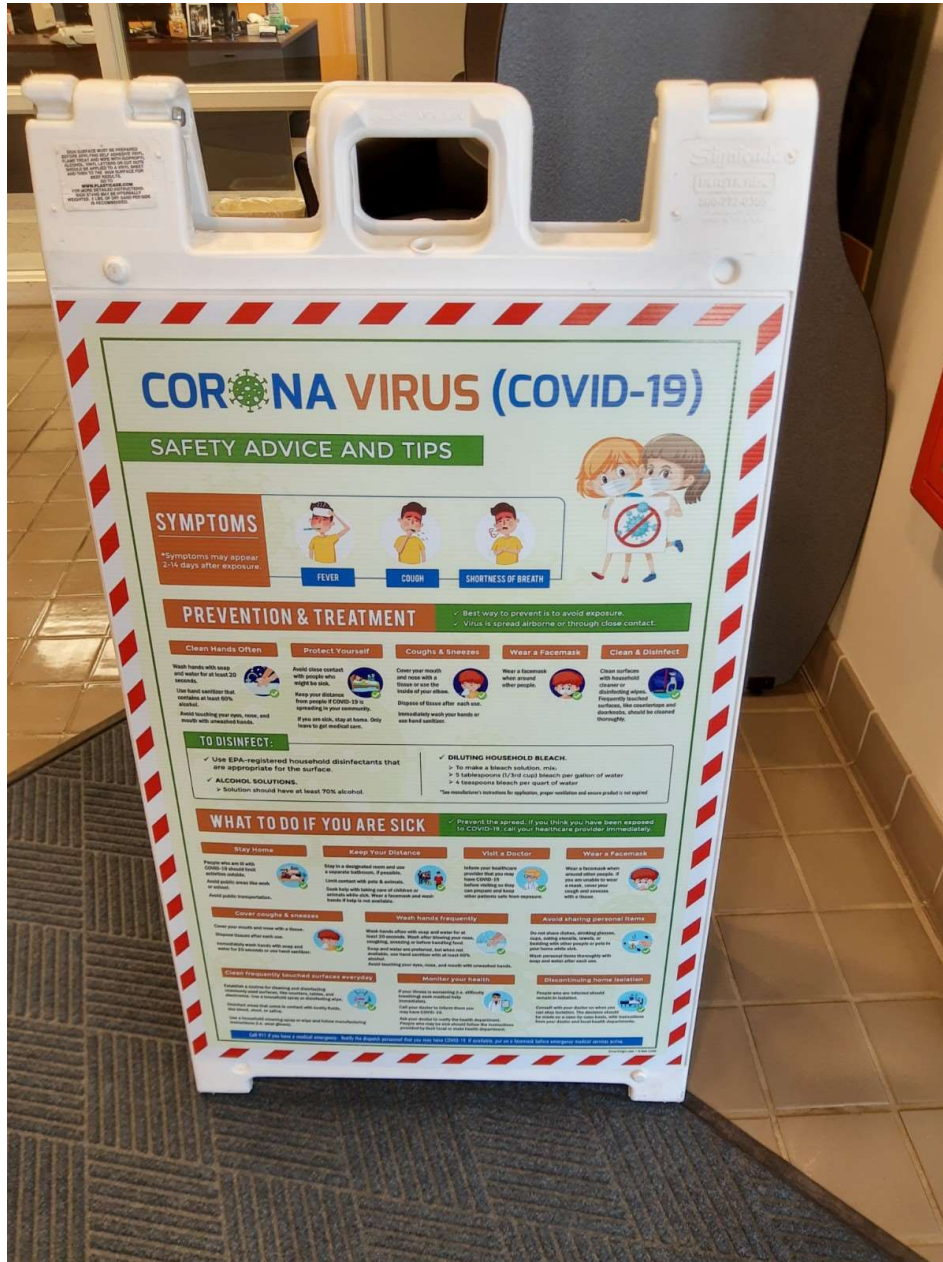
- ✓ Thoroughly wash hands with soap and water for at least 20 seconds before touching the face covering.
- ✓ Check the face mask for any tears or holes.
- ✓ Cover your mouth, nose, and chin.
- ✓ Adjust the mask without leaving gaps on the side.
- ✓ Avoid touching the mask once on your face.
- ✓ Use the straps to remove the mask.
- ✓ Keep the mask away from you or any surface when removing it.
- ✓ Wash the cloth face mask regularly.

Source: World Health Organization

Required while on campus CLOTH FACE MASK SOCIAL DISTANCING



EDUCATIONAL SIGNAGE



KIOSK SIGNAGE



ROOM CAPACITY SIGNAGE



DISPLAY CARDS

Cunning, intelligent, and bold—they are fierce and strong. AND WE SOAR, together.



I wear a mask to:

*protect my grandmother, who
I can't wait to see for our
annual pumpkin bowling at
Thanksgiving.*



T-SHIRTS FOR STUDENT PEERS

